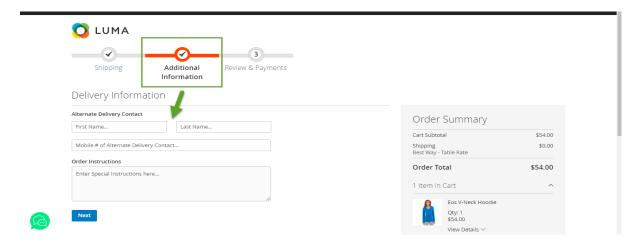# Checkout Additional Field

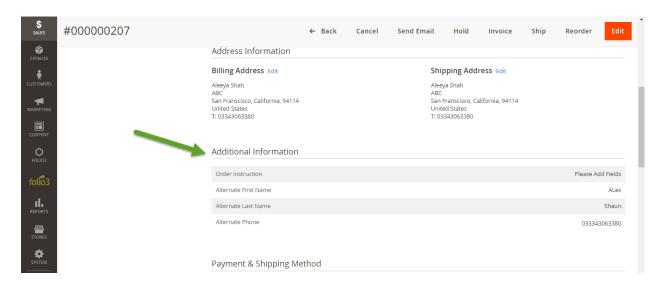## How Checkout Additional Field works?

This Checkout Additional Field extension for Magento 2 extension enables customer to add additional delivery information on the checkout steps while placing the order ,which leads to the smooth delivery process.
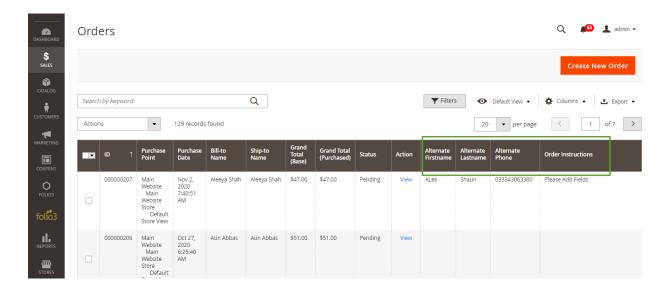
Front-End

- **Alternate Delivery Contact:** Allow user to enter delivery information
    - **First name:** Allow customer to enter First name
    - **Last name:** Allow customer to enter Last name
    - **Alternative Delivery Contact:** Allow customer to add alternate contact number

- **Order Instruction**
    - **Enter Special Instruction here:** Allow customer to add additional instructions with the order.
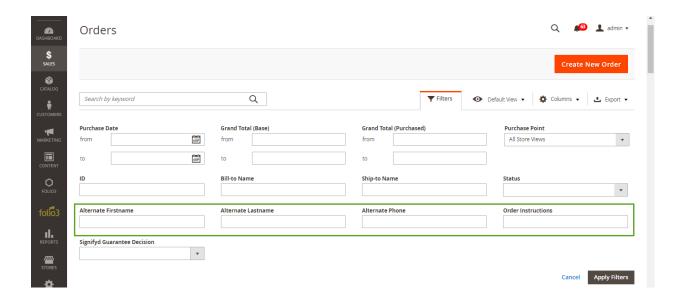
Backend Sales Order

- Once the order is placed, the checkout additional information is displayed in view order section in Magento admin panel.
- Go to Sales -> Orders -> Order Grid -> View Order -> Additional Information

- Order grid contains First name, Last name, Alternate Phone and Order Instruction columns. Admin can sort orders in accordance to the above-mentioned column.

- Admin can filter the orders by Alternate Fist name, Alternate Last name, Alternate Phone and Order Instructions.